



FULTON COUNTY BOARD OF COMMISSIONERS' MEETING  
Tuesday, February 18, 2025  
8:30 a.m. at the Commissioners' Office

Present: Commissioner Randy H. Bunch, Commissioner Steven L. Wible, Commissioner Hervey P. Hann and Chief Clerk Stacey M. Shives

Commissioner Bunch opened up the meeting with prayer. All recited the Pledge of Allegiance to the flag.

No public comments were made.

Commissioner Bunch announced that there was an "Emergency Executive Session" held on February 14, 2025 at 2:15 p.m. with all three Commissioners present for Personnel Matters with action to follow:

•**Motion** by Commissioner Bunch to enter into Emergency Executive Session at 2:15 p.m. on February 14, 2025 for Personnel Matters. All in favor.

•**Motion** by Commissioner Hann to exit Emergency Executive Session at 2:17 p.m. on Friday 14, 2025. All in favor.

•**Motion** by Commissioner Wible to hire Michelle Decker at 19 hours per week for the position of Part-Time Mapping and Planning Director with additional hours available by approval from the Board of Commissioners, effective February 14, 2025. All in favor.

•**Motion** by Commissioner Hann to adjourn the meeting on February 14, 2025 at 2:18 p.m. All in favor.

**Motion** by Commissioner Wible to approve the February 11, 2025 Commissioners' Meeting Minutes. All in favor.

**Motion** by Commissioner Bunch to approve Accounts Payables dated February 18, 2025, in the amount of \$161,296.51. All in favor.

Fund 100	General Fund	93,233.14
	Manual Checks	\$0.00
	<b>TOTAL GENERAL FUND</b>	<b>\$93,233.14</b>
Fund 235	Law Library	1,945.68
Fund 238	911	43,658.50

Fund 240	Hazmat	45.37
Fund 255	Domestic Incentive	140.00
Fund 256	Domestic Relations	19.47
Fund 300	Capital Project	904.79
Fund 400	Debt Service	20,742.98
Fund 801	Pass thru Funds	606.58
	<b>TOTAL ALL FUNDS</b>	<b>\$161,296.51</b>

**Motion** by Commissioner Hann to approve Payroll dated February 21, 2025, in the amount of \$126,567.59. All in favor.

Commissioners met with District Attorney Eric Weisbrod on Personnel Matters. Commissioners asked Weisbrod to meet with them again later in the year for the 2026 budget. Weisbrod also spoke to Commissioners in his capacity as Co-Chair with the BFJRA (Bedford Fulton Joint Recreation Authority) to seek approval on a transfer of property. HR Administrator Mary Huston was also present.

**Motion** by Commissioner Hann to recognize and approve a transfer of property letter from the Bedford Fulton Joint Recreation Authority stating that the Pennsylvania Turnpike Commission and the BFJRA (Bedford Fulton Joint Recreation Authority) signed a Quit Claim Deed, transferring from the Commission to the Authority, a piece of property consisting of 1.267 acres. All in favor.

Commissioners met with John Schriever, Sideling Hill Financial, for a review of the Krivak Trust Accounts. Schriever provided a Portfolio Review and discussed reallocation. County Treasurer Bonnie Mellott Keefer and HR Administrator Mary Huston were also in attendance.

A brief Salary Board meeting was held to set the wages for the newly hired Planning and Mapping Director. Separate minutes are on file.

**Motion** by Commissioner Bunch to approve the McConnell Lease from the Chamber of Commerce for the Strawberry Festival to be held June 12-14, 2025. All in favor.

**Motion** by Commissioner Wible to approve and execute a 20-year Lease between Fulton Family Partnership and the County of Fulton for space located at 101 Lincoln Way West, McConnellsburg, PA to automatically renew each year commencing July 1, 2025. All in favor.

**Motion** by Commissioner Hann to approve and execute "Bleeding Disorders Awareness Month Proclamation" for March 2025 to "elevate awareness of and engagement in the inheritable bleeding disorders journey beyond our community to the general public, enabling the prevention of illness, unnecessary procedures, and disability". All in favor.

**Motion** by Commissioner Wible to approve and execute two Travel Request Forms for Services for Children Director Christine McQuade and Fiscal Technician Stephanie Mellott to attend the Pennsylvania Children's Youth Administrators Conference, March 12-14, 2025. All in favor.

**Motion** by Commissioner Wible to table a quote for new carpet and paint from the County Auditors until more quotes are obtained. All in favor.

**Motion** by Commissioner Wible to approve and execute an Inmate Physician Request Form for an inmate at the Bedford County Correctional Facility submitted by Sheriff Michael Spraque. All in favor.

**Motion** by Commissioner Bunch to approve and execute an Authorization Letter for the Public Defender's Office to open an IOLTA account at Community State Bank. All in favor.

**Motion** by Commissioner Bunch to enter into Executive Session at 11:09 a.m. for Personnel Matters. All in favor.

**Motion** by Commissioner Hann to exit Executive Session at 11:14 a.m. All in favor.

**Motion** by Commissioner Hann to adjourn the meeting at 11:15 a.m. All in favor.

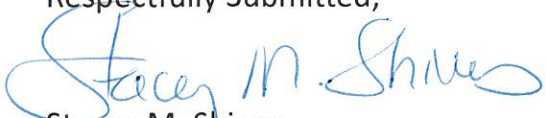
**FULTON COUNTY COMMISSIONERS:**

  
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Randy H. Bunch, Chairman

  
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Steven L. Wible, Vice-Chairman

  
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Hervey P. Hann

Respectfully Submitted,

  
Stacey M. Shives  
Chief Clerk

